

June PTO Meeting Recap

Fall Festival and Book Fair

We discussed the possibility of holding the Fall Festival in November, with November 13 as a possible date. The Book Fair may also take place around the same time.

Owner / Lead: Valarie

If the Fall Festival and Book Fair are scheduled close together, it would be preferred that someone else take the lead on the Fall Festival so Valarie is not responsible for both events at the same time. If Valarie does end up leading both, the events should be spaced apart so they are manageable.

Fundraising and Online Store

Zeffy may be a good option for the spirit store, tickets, and other online orders because they do not take a platform fee.

Owners / Leads: Amy, Malisa, and Randy

If this is the route we want to go, Amy and Malisa will need to meet with Randy so the store can be ready by July 20.

Website

The PTO website will be redone, with a rough draft ready for board review by July 6.

Owner / Lead: Randy

Sponsors

We will need at least 8 individual sponsors by the end of September, with each sponsor providing or sponsoring a basket for the Fall Festival raffle.

Owner / Lead: Randy, & anyone else that can

Possible returning sponsors include Guitar Center and The Littlest Bookshop. New sponsor ideas are also appreciated, with a preference for reaching out to local businesses within the Lineweaver community first.

Dine Out Nights

We are looking for possible dine out night sponsors for October, December, and February.

Owner / Lead: Randy, & anyone else that can

Budget Planning

Malisa will estimate how much funding is needed for the beginning-of-year items before the August 3 teacher event. This should be completed before she leaves for vacation on July 12.

Owner / Lead: Malisa

Deadline: July 12

Activities Still Needing Planning

The following activities still need additional planning:

- snack drive
- Teacher Appreciation Week
- Book Fair
- Read-a-Thon
- Fall Festival

Owner / Lead: Lexie

The snack drive should remain consistent throughout the year, with reminders about every 6 weeks. Teacher Appreciation Week is the week of May 3, 2027.

Approved PTO Calendar

The following calendar has already been approved with the school.

- August 3: PTO Meet with the Teachers at the school, time TBD. Teacher monies will also be handed out at this event.
- August 5: Meet the Teacher for all parents. PTO will have the spirit store, flyer handout, and Otter Pops for kids.
- August 6: First day of school and parent breakfast.
- August 12: PTO Meeting.
- August 20: Peter Piper Night with an attendance contest. The classroom with the highest score will receive a pizza party sponsored by Peter Piper. Scoring will be 1 point per student and 2 points for each teacher.
- September 9: PTO Meeting.
- October 7: PTO Meeting.
- November 18: PTO Meeting.
- December 9: PTO Meeting.
- January 13: PTO Meeting.

- February 10: PTO Meeting.
- March 17: PTO Meeting.
- April 14: PTO Meeting.
- April 15: Peter Piper Night with an attendance contest. The classroom with the highest score will receive a pizza party sponsored by Peter Piper. Scoring will be 1 point per student and 2 points for each teacher.
- May 12: PTO Meeting.

Owner / Lead: Randy

Link to PTO meeting: To be sent to the board and posted on the website by July 20

Volunteer Planning

We need input on how many volunteers are usually needed for August 5 and August 6 based on prior years. This will help us plan coverage for Meet the Teacher, the spirit store, flyer handout, Otter Pops, and the first day parent breakfast.

Owners / Lead: Malisa, Valarie, Amy

Deadline: July 10

Pending / High Priority Items

- Insurance is still pending and needs to be updated to add TUSD as an additional insured.
- Google Drive information and access still need to be organized and shared.

Owner / Lead: Randy

Additionally, because quite a few of us are taking vacation in July, I am looking at the week of July 27th for our next PTO meeting before the school year starts. **Please let me know your availability that week.**

Thank you again for taking the time to meet and start planning. Please review the recap and send any corrections, missing items, or updates to the action owners.